

**Meeting of Aberffraw Community Council
held at the Village Hall, at 7 pm on Wednesday, 16 June 2021.**

All minutes taken at the ACC meetings follow the guidelines set out by the Welsh Assembly, the NTAG and SLCC. Guidelines state they must show the Agenda Item, and the Resolution / Decision. A summary is optional. The minutes must be agreed by the members of the ACC usually at the next meeting, and signed by Chair and Clerk, therefore there is a possible delay in publication.

Present K Woods (Chair), E Evans, C G Topps, M J Smithurst, A Jones, W Hughes,
E Fôn Roberts, D Fowlie, E Roberts, Cllr B Owen
Clerk – S Gill

Apologies A Hughes, R F Owen, B Owen

1 Resolution on Public Attendance.

A resolution was made to not allow public attendance following Lockdown Guidelines from One Voice Wales and the Welsh Assembly. Proposed: MJS, Seconded: CT – Resolution: Voting in favour – unanimous

2 Declaration of Interest – W Hughes – Prince Llewelyn Letter

3 AGM

Chair – K Woods was proposed by MJS and seconded by CT, voting was unanimous.

Deputy Chair – E Evans was proposed by MJS and Seconded by CT, voting was unanimous.

Adoption of Documents:

- Standing Orders – K Woods proposed that the full document from NALC be adopted. Voting on this was proposed for 1 month so that it can be fully read.
- Code of Conduct – as Standing Orders.
- Asset Register – the Clerk suggested that the register be updated to include the Hall and the increase in the other property evaluations. K Woods proposed that D Fowlie assist on this given his background as an Estate Agent. It was also proposed that the information be brought back to the committee at the next meeting.
- Risk Assessment – the Clerk suggested that this be updated. This will be carried out by the Chair and Clerk.

Courses

- The Chair reminded everyone that there are on-line courses from One Voice Wales that may be useful. For anyone not wishing to sit the course, the information can be obtained from the Clerk, who sat the courses last year. MJS read the course information last year.

Clerk

- The Committee thanked the Clerk for all the extra work that has been carried out in respect to Legal Matters, Procurement of Grants etc., Proposed CT, Seconded MJS

4 Minutes

The minutes for May 2021 meeting were agreed. Proposed MJS Seconded EVR

5 Matters Arising from the May 2021 Minutes

- The Bridge – this has now been repaired. The Council thanked Cllr B Owen for his continuing support with this matter and acknowledged the actions of Mr S Griffiths, Mr B Ibbotson and Cllr C Topps for ensuring the stones were taken out of the Estuary and kept safe until the repair could be carried out.
- Litter and Dog Poop Bags
 - A third bin has been put in place over the bridge leading to the Estuary
 - The Clerk is trying to purchase a Poop Bag Dispenser.
- Bench at Trwyn Du
 - Cllr W Hughes informed the Community Council that his son is offering to repair the bench at no cost. The Community Council asked Cllr W Hughes to thank his son.
- Dogs to be on leads and Access Only Sign opposite the Picnic Area down to the Beach

- The Clerk is progressing these signs
- Road from the Bridge down Waterside.
 - The Clerk has contacted the Highways Department.

6 Financial Year End update

- The Internal Audit has been received. The Audit papers were signed by both the Chair and Clerk ready for submitting to the Welsh Audit Commission.
 - The Clerk highlighted that the Internal Audit identified that the Council Finances should be shown monthly on the minutes and not quarterly as per the Standing Orders. The Clerk explained that there is nothing in the Welsh Governance document to say the Council Finances should be shown at all. It was agreed that the Clerk will produce a financial report each month and itemise it at the bottom of the Minutes. Proposed MJS, Seconded KW.
 - The Internal Audit also identified that the Allotment Rents should be paid by Bank Standing Order twice yearly. The council agreed that the reminder letters be changed to show this. It was also agreed that the Clerk issue a letter stating this change before the next reminder letters in November 2021. Proposed CT, Seconded MJS
- The Clerk requested that the signatories on the Bank Account look into the possibility of paying the HMRC PAYE by Direct Debit. Currently only Cheques with two signatories are used for payments and the HMRC will no longer accept cheques. Proposed, MJS, Seconded CT.

7 Village Hall

- The Clerk, on behalf of the Sub-committee issued a status report – this will be placed on the Notice Board and Website along with the agreed Minutes.
- The Clerk has been reviewing the Village Hall accounts ready for an external audit to be carried out. The Council proposed that quotes be obtained from Independent Auditors specialising in charity matters. Proposed CT, Seconded MJS.
- Item not agreed at July meeting. Held over for debate at the September Meeting – 15/09/2021

8 Allotments

- See above re Bank Standing Orders for payments
- The Clerk confirmed that a large number of rent payments have been received and was just waiting for the Bank Statement to confirm any BACS payments.
- The invoice for the bi-annual charge has been received from The Bodorgan Estate

9 Picnic Area

- The invoice for the annual charge has been received from The Bodorgan Estate
- The contract also has to be signed by either the Clerk or the Chair.
- The Community Council is responsible for the upkeep of the tables and seating. It was agreed that an inspection be made to ensure safety of users.
- The Bodorgan Estate is responsible for the cutting of the grass, bushes and brambles etc.

10 Playing Field

- The Clerk confirmed that suitable Toddler Swings have been agreed with Cllr EVR. Agreement to purchase was being sought from the Community Council. Proposed MJS, Seconded EE.
- The new waste bin appears to be reducing the litter issue.
- Cllr A Jones requested a Disclaimer Sign be sought regarding responsibility.
 - Action Clerk.
- Grant requests have been submitted by the Clerk for assistance with improving the Playing Field.

11 Community Concerns –

- Proposed installation of electronic communications apparatus at Nuedd Wen Aberffraw, Isle of Anglesey, Wales, LL63 5EY
 - The Clerk informed the committee that Mr Mrs Roberts, the owners of Nuedd Wen were concerned about the proposal and would like an update from Cllr Topps.
- Letter from Mr & Mrs Harwood of The Prince Llewelyn Bed & Breakfast
 - Mr & Mrs Harwood request was for the Community Council to revisit their decision on the sale of the layby in front of the Bed & Breakfast for use as car parking spaces. On

two previous occasions the Community Council have unanimously refused the application. The refusals stated that the land was for public use, it was part of the historical route into the Village and the sale of the land would be of no benefit to the Community. The Community Council also unanimously refused an application from the previous owner. The Community Council were still opposed to the sale of the land. Proposed CT, Seconded MJS.

- Cllr Woods suggested a separate meeting with Mr & Mrs Harwood to outline the refusal.
- Public Banners being put up for birthdays etc., and then being left up
 - The Community Council are also concerned about banners being left up long after the event. The one complained about is on the A4080 opposite the Prince Llewelyn. The Clerk will cut this down.
 - There is little the Community Council can do to stop the banners being left. If anyone sees a banner left after the event, either cut it down or report it to the Community Council, who will cut it down.
- Kerb outside the Post Office
 - Cllr Fowlie mentioned the difficulty some people with mobility scooters have getting onto the pavement outside the Post Office and was it possible to drop the kerb. Cllr Woods explained this had been suggested before. Unfortunately, the narrowness of the pavement and the incline was deemed unsuitable for a drop kerb.
- Hazardous Parking
 - Parking on the corner of Bangor Street leading from Church Street. Cars parking right up to the Yellow Lines cause a hazard for vehicles turning down Bangor Street. The Community Council will look into having a word with the people parking too close to the corner of Church Street and also into extending the yellow lines.
- Cemetery
 - Cemetery Fence needs replacing. This is on the list of repairs necessary.
- Wild Camping
 - Wild Camping at Cable Bay and other areas. The Community Council is to invite the new Bodorgan Estate Agent to a meeting so that both parties can work together to resolve this issue.

12 The local newspaper Y Glorian have contacted the Clerk about putting a summary of the meeting in the monthly paper. The first one will go in the July Issue – on sale in the Post Office.

2021-2022 - JUNE FINANCIAL UPDATE TO 30/06/2021

Payments

Chq 753	£445	Grass Cutting
Chq 754	£48	Covid Clean of Hall
Chq 756	£9.17	Plants for Cemetery Pots
Chq 758	£1,491.09	Insurance
Chq 759	£216.20	Clerk's Salary
Chq 761	£212.28	Stationery

Receipts

BACS	£154	Rent
480	£45	Burial
481	£129	Rent
BACS	£207.50	Rent
482	£786	Rent
483	£1,469	Rent
484	£803	Rent
BACS	£633	Grant
485	£298	Rent

Balance **£9,913.71**

Business Reserve Account

Balance **£1,731.91**